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## **RULES FOR AUTHORS**

1. Interaction and perspective. Journal of Social work belonging to the faculty of legal and political sciences will consider for publications original and unpublished research that have not been proposed simultaneously to other journals and whose purpose is to contribute to the knowledge in the area of Social work in any of their areas of action or in the field of social sciences or interdisciplinary nature in that area. Interdisciplinary is an achievement of the Journal.

2. The articles must be transliterated in Microsoft word office 2003 or a superior one, or Open office writer. A copy via electronic mail must be sent to the Publisher Committee of the journal at the following address: interaccionyperspectivarts@gmail. com. The proposals which the Publisher Committee consider potentially appropriate for publication shall be submitted to arbitration double blind, internal or external, by specialists in the theme. The comments in this regard should be submitted to the authors along with any suggestion of the Editorial Committee of the journal.

3. Interaction and perspective. Journal of Social work, considers the following types of publishable manuscripts:

a. Research article: report, final or partial of original findings, research product. In the case of research articles. The text must have the following structure: introduction, methodology, results, discussion and conclusions.

b. Article of essay: containing document of the product of a research from an analytical, interpretative or critical perspective of the author about a specific theme with the help of original sources issues

c. Ex-libris: Chapters of books, or complete books. In the second case, the publication will be held for chapters or sections.

d. Drafts of theses (Pre-prints): Documents not published by any means of originals research.

e. Case report: study on a particular situation in order to know experiences considered in a specific case. It includes a commented systematic review of the literature about analogues cases.

f. Bibliographic notice: comments not refereed about books and magazines specialized.

g. Biographical sketch: Aims to describe the academic and social relevance of personalities (who and how is), related to Social work in particular and the social sciences in general.

- 4. The reception of articles will take place throughout the year.
- 5. Normas standards:

a. On the first page only displayed the title of the research, which must be explicit and pick up the essence of the work. The second page must include: the title of the work in Spanish and English, the media, or short title (no more than 60 characters with spaces), names and surnames of the author or authors and their academic or professional affiliations. The Affiliation will indicate the name of the institution, city, country, phone contact, fax, postal address and e-mail. The third page will include a summary of the work in Spanish and English, not exceeding 250 words, language indicating five key words, in both languages, which best represent the content of the article. It is recommended the specialist advice for the drafting of the summary in English. At the end of the main text, acknowledgements (names and institutional affiliation) and financing (financial institution and number of funding) shall be entered.

b. The expansion of articles, versions of thesis, and case reports these will range between 10 and 40 pages (including titles, abstracts, references, figures, tables, appendices and illustrations). They must be written in Times New Roman, size 12, double-spaced, with margins of 3 cm and numbering in the upper right.

c. Figures, tables and illustrations must be submitted on separate sheets, indicating precisely the place where should be inserted in the text and the page, or if they should be included as annexes to the research. They should be numbered consecutively, have a descriptive title and be cited in the text. Abbreviations and symbols must be explained at the footnote in the table. Mathematical symbols must be clear and legible. The subscripts and superscripts should be correctly positioned.

d. The headings of each section will be written in bold letters at the left and lowercase.

e. The cited bibliography must retain the style Author-Date inserted in the text, for example: (González, 2004.) When the reference is made textually, the number of the page where it was taken must be written immediately after the date, separated by a colon (González, 2004:24) or, if it includes several pages (González, 2004:24-25) in the case of several authors (González et al., 2004:24) It not covered by these rules, shall be guided by the standards reference style APA.

f. Cited bibliography at the end of the text: The bibliography cited at the end of the text must be confined to sources cited in the work and avoid references to unpublished works and textual and unnecessary quotes. It will be sorted alphabetically according to the surname of the authors. If you register several publications of the same author, these are ordered chronologically, i.e., in the order they were published. When the same author has more than one publication in the same year, remains the chronological order, unlike the references of this year using letters (1996a). In any case the references must be registered presenting the important information neatly in the following way:

- Books: Surnames, names, year of publication in parentheses, title, place of publication, publisher, pages. (Castellano, Ana M. (2007) Planificación popular y diálogo de saberes. Maracaibo. Ediciones del Vice Rectorado Académico. Universidad del Zulia. pp. 166).

- Book Chapters: Surname, name, publication year in parentheses, the title of the chapter in inverted commas, surname of the editor or compiler, names of the editor or compiler, title of the book, place of publication, Publisher. (León U., José. (2010). "Salud y participación popular: hacia una ciudadanía plena". En Lévy, J. & Malo, M. De la participación en salud a la construcción del poder popular: Experiencias para el debate. Maracay: IAES pp.

- Periodic journals: Surnames, names, year in parentheses, title in inverted commas, name of the journal, volume, number, place of publication, pages that include the article. (Pereira Jardim, Lourdes (2008). "Teoría Social y concepción del trabajo: Una mirada a los teóricos del siglo XIX". Gaceta Laboral. Vol. 14, No. 1. Maracaibo, Venezuela. pp. 81-101).

- Personal Comunications: Esqueda-Torres, Luis S: personal comunication. - Not published results: Sánchez, Ligia M.: not published results

- Congress memories: Morales, Osiris: Programa de prevención integral en drogas como estrategia de intervención en las comunidades. pp. 99. Congreso de Trabajo Social

-II Internacional y IV Nacional-. Maracaibo, Venezuela, 2000

- In case of using sources on the Internet, you should mention the author, web page, day, month, and the year wich consultation was made. Hernández, Daniel R. La blogósfera cuenta con más de 60 mil blogs locales. En: http://www.eluniversal.com/2008/01/25/ccs\_art\_lablogosfera-cuenta\_686549.shtml. Consultation date: 04/02/09

g. Annexes: The complementary but esential material for the research it will be collected in this section and will be placed at the end of the text, after the bibliography. They must be identified with a letter and a title. 17-30).